

ACADEMIC COUNCIL



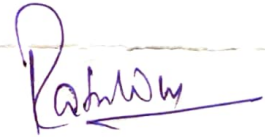
**GIRIJANANDA CHOWDHURY INSTITUTE OF PHARMACEUTICAL
SCIENCE (GIPS), AZARA, GUWAHATI-17**

Preamble

The '**Composition, Rules & Regulations and Policies**' of **Academic Council** herein, shall come into effect from 13.12.2007 and shall remain in force until further notification. The contents mentioned herein, either in full or in part, are liable to be altered by the College Authority at any time, by due notification.



Signature of Secretary
Shrimanta Shankar Academy
Guwahati



Signature of President
Academic Council, GIPS



**GIRIJANANDA CHOWDHURY INSTITUTE OF PHARMACEUTICAL SCIENCE (GIPS)
HATHKHOWAPARA, AZARA, GUWAHATI-781017
ASSAM**

Academic Council GIPS

Objectives

Girijananda Chowdhury Institute of Pharmaceutical Science, Azara, Guwahati has constituted the Academic Council for laying down the academic policies in regard to maintenance and improvement of standards of teaching, research, extension collaboration programmes in academic matters and all round development of the Institute. The institute has constituted the committee with the following objectives:

- ❖ To consider matters of academic interest either on its own initiative or at the instance of the Governing Body or these proposed by the faculties and to take proper action thereon
- ❖ To exercise general supervision over the academic work of the institution and to give direction regarding methods of instruction, evaluation, and improvements in academic standards
- ❖ To promote research, entrepreneurship, extra co curricular activities, discipline personality development within the institution
- ❖ To prescribe courses of study leading to degrees of the institution.
- ❖ To make arrangements for the conduct of examinations in conformity with the affiliated University guidelines.
- ❖ To make recommendations to the Governing Body



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CONSTITUTION OF GIPS Academic Council

Composition of GIPS Academic Council :

1. **President:** President SSA shall be the President of Academic Council.
2. **Convener:** One of the Faculties shall act as Convener of Academic Council for one year tenure.
3. **Member:** Members of the council shall include :
 - (i) Executive Members of SSA
 - (ii) Dean, Administration
 - (iii) Principal, GIPS
 - (iv) All Faculties of GIPS

Roles & Responsibilities of GIPS Academic Council :

President: At all Academic Council Meetings, President shall preside over the meeting and ensure proper conducting of the Council Meeting.

Convener: The Convener has responsibility for conducting the academic council meeting and setting the agendas of the meetings relating to various academic aspects in consultation with all members and maintenance of all meeting proceedings and actions taken.

Members: The members shall suggest important matters pertaining to academic growth of the Institution and shall discuss during the council meeting and help in making important decisions helping thereby in moving towards academic excellence of the Institution.



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Functioning of the committee:

The Academic Council shall primarily be concerned with all the academic affairs of the college, encompassing academic staff, academic planning, instructional issues, students, co-curricular activities, residence halls and discipline and so on. It is the responsibility of Academic Council to endeavor and ensure the best practices are implemented and standards are maintained.

Powers and Functions of the Academic Council

- Framing and revising the curriculum of every academic program of the college (As per norms).
- Arranging teaching requirements for completing academic programs.
- Making arrangements for conducting examinations, as required.
- Recommending the Governing Council for conferment of degrees and other academic titles.
- Supervising the functioning of the Central Library of the college.
- Promoting research activity within the college.
- Collaborating with other academic institutes and industry.
- Creating a conducive environment in order to develop entrepreneurship.
- Suggesting to the college hostel management.
- Ensuring discipline amongst the students.
- Facilitating and supervising the co-curricular activities for the students.
- Encouraging students with awards, stipends, scholarships, medals and prizes and so on.
- Motivating and guiding students in order to utilize the placement and training activities.

- Appointing committees from amongst the college teaching faculty and experts from outside, in order to sort out and advise on specific academic issues. And consequently acting on the recommendations of such committees after due consideration.
- Appointing a review committee periodically, in order to review all the Institute academic activities, including the curricula, academic rules and regulations. And consequently acting on its recommendations after due consideration.
- Planning and executing the overall academic growth of the college including apprising. Finally making recommendations to the Governing Council, wherever necessary.

Meeting frequency: Once in a month except during vacations.



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Members of the present Academic Council of GIPS

1. Mr. Ratul Das, President SSA, President.
2. Mr. A. N. Chowdhury, Member.
3. Capt I P Sarma, Dean Admn., Member
4. Dr. Suvakanta Dash, Principal, GIPS, Member.
5. Dr. Dipankar Saha, Member
6. Dr. Pulak Deb, Member.
7. Dr. Abdul Baquee Ahmed, Member.
8. Dr Indranil Chanda, Member
9. Mrs. Smriti Rekha Chanda Das, Member.
10. Dr Bipul Nath, Member
11. Mr Jiban Debnath, Member
12. Dr. Bhanu P Sahu, Convener
13. Mr. Sumit Das, Member.
14. Mr. Dibyendu Shil, Member.
15. Dr. Trishna Das, Member.
16. Mr. Debopratim Dasgupta, Member.
17. Mr. Biswajit Dash, Member.
18. Dr Jasabir Chakraborty, Member
19. Mr. Bhupen Kalita, Member.
20. Dr. Biswajit Das, Member.
21. Dr. Damiki Laloo, Member.